

2008
CITY OF OIL CITY, PA
Rental Registration/Occupancy Report

***** Please type or print legibly in black or blue ink. *****

*** A separate Occupancy Report must be completed for each rental property. Additional forms can be obtained from the Code Office by calling 814-678-3013. Computer-generated lists are acceptable.**

***Tenant lists must be supplemented within 15 days of becoming aware of tenants not previously reported.**

***Please send completed forms to:**
Office of Code Enforcement
City of Oil City
21 Seneca Street
Oil City, PA 16301

RENTAL UNIT INFORMATION:

Street Address of Complex/Unit: _____

Number of Dwelling Units: _____ Number of Rooming Units: _____

Dwelling units are generally self-contained having individual bath and kitchen facilities; rooming units generally have shared bath and/or kitchen facilities.

OWNER INFORMATION:

Name: _____

Mailing Address: _____

Telephone Numbers: Day: _____ Evening: _____ Cell: _____

IF THERE IS AN INDIVIDUAL OR FIRM THAT IS RESPONSIBLE FOR THIS PROPERTY, PLEASE PROVIDE CONTACT INFORMATION FOR THAT INDIVIDUAL OR FIRM BELOW:

Name: _____

Mailing Address: _____

Telephone Numbers: Day: _____ Evening: _____ Cell: _____

REMINDER: You may attach a computer-generated list as long as it contains all the required information. Questions should be directed to the Code Office at 814-678-3013.

