

**MINUTES
COUNCIL MEETING
7:00 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JULY 9, 2015**

Meeting called to order with the Pledge of Allegiance by Mrs. Crudo at 7:05 PM.

CALL TO ORDER

Members Present: Mayor Crudo, Councilman Bartlett, Councilman Gustafson, Councilman Dunham

ROLL CALL

Members Absent: Poff

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

A motion to approve the minutes of the meeting of Council held June 25, 2015 was made by Council Gustafson, seconded by Councilman Bartlett and was approved, with Councilman Poff being absent from the meeting.

APPROVAL OF
MINUTES – REGULAR
MEETING – JUNE 25,
2015

REVISION OF AGENDA

A letter from the Venango Fatherhood Initiative regarding the previously approved Soapbox Derby was added to the agenda. A motion to move the letter to Written Communications was made by Councilman Bartlett, seconded by Councilman Dunham and was unanimously approved, with Councilman Poff being absent from the meeting.

SCHOOL LIAISON REPORT

WRITTEN COMMUNICATIONS

A letter was received from the Venango Fatherhood Initiative requesting that the location of the July 11, 2015 Soapbox Derby be moved from Central Avenue to Crestview Drive. The reason for the move is due to a major sewage repair at the bottom of Central Avenue which cannot be repaired before July 11. The date of the derby cannot be changed due to other events taking place over the upcoming weeks.

LETTER FROM
VENANGO
FATHERHOOD
INITIATIVE
REGARDING SOAPBOX
DERBY

A motion to approve the change of location of the derby

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was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved, with Councilman Poff being absent from the meeting.

A letter was received from Mike Canaan of the 300 block of West Third Street requesting closure of that block for their annual block party. The street would be closed off between Innis and Moran Streets from noon until 6:00 p.m. on August 22, 2015. The letter requested that the City provide traffic cones to block the street as well.

LETTER REGARDING
BLOCK PARTY – 300
BLOCK OF WEST
THIRD STREET

A motion to approve the closure of the 300 block of West Third Street for the block party was made by Councilman Dunham, seconded by Councilman Gustafson and was unanimously approved, with Councilman Poff being absent from the meeting.

CITY MANAGER REPORTS

Mr. Nelles indicated that this is his last meeting as Interim City Manager. The new City Manager will start on July 13, 2015. Mr. Nelles has been the manager since January 14, 2015 and stated that he enjoyed his time in Oil City serving his hometown. He hopes that all goes well with the new manager and that he appreciates the time he spent here.

Mayor Crudo and the Councilmen thanked Mr. Nelles and indicated that they appreciate all of the work that he has done for the City.

CURRENT BUSINESS

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval:

VOUCHERS

Library Books & Materials	\$ 2,880.10
Oil Creek District Library	5,221.60
General Fund	243,843.63
Water & Sewer Account	195,133.56
Capital Reserve Account	81,019.26
Liquid Fuels Tax Fund	8,934.78

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Arts Council	6,713.80
Payroll Account	76,769.20
Utility Deposit Escrow Account	221.12
Water & Sewer Projects	18,326.72
Industrial Park	4,440.70
Weed and Seed	79.90

A motion to approve the Vouchers as presented was made by Councilman Dunham, seconded by Councilman Gustafson and was unanimously approved, with Councilman Poff being absent from the meeting.

The monthly financial reports for May 2015 were reviewed.

**MARCH 2015
FINANCIAL REPORTS**

The comment was made that it's good to see the financial reports caught up. All seems to be on track.

A motion to approve the reports was made by Council Bartlett, seconded by Councilman Gustafson and were unanimously approved, with Councilman Poff being absent from the meeting.

RESOLUTIONS & ORDINANCES

Resolution #2015-09 was introduced regarding Authorizing the Submission of the Flood Mitigation Grant from the Commonwealth Financing Authority to be used for Ice Control Boom Repair

**RESOLUTION 2015-09 –
AUTHORIZING THE
SUBMISSION OF THE
FLOOD MITIGATION
GRANT FOR ICE
CONTROL BOOM
REPAIR**

Chief Hinds looked into getting funds to assist in the repair of the ice boom on the Allegheny River. He was able to obtain information to apply for the grant through the Commonwealth. Mr. Nelles thanked Chief Hinds for finding the information for the grant and completing the application on behalf of the City.

A motion to approve the submission of the grant was made by Councilman Dunham, seconded by Councilman Bartlett and was unanimously approved, with Councilman Poff being absent from the meeting.

Council Bill #2126 was presented for Second and Third Readings. This council bill deals with approving, adopting and enacting the codification of a complete body of legislation for the City, as revised, codified and

**COUNCIL BILL #2126 -
APPROVING,
ADOPTING AND
ENACTING AN**

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consolidated into titles, chapters and sections, such codification being designated as the "Code of the City of Oil City."

**ORDINANCE
CODIFICATION FOR
THE CITY**

A digital version will be kept up-to-date on the City's website as well. There was no public comment regarding this proposed ordinance.

A motion to approve Council Bill #2126 on Second Reading was made by Councilman Dunham, seconded by Councilman Bartlett and was unanimously approved, with Councilman Poff being absent from the meeting.

A motion to approve Council Bill #2126 on Third Reading was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved, with Councilman Poff being absent from the meeting.

Council Bill #2128 – Authorizing the Incurring of Nonelectoral Debt by the Issuance of a General Obligation Note in the Amount of \$6,850,000

Mark Lundquist of Financing Ideas, Inc. was present to discuss the next phase of borrowing for the water and sewer project. There will be two notes issued, one in the amount of \$5,000,000.00 and the other in the amount of \$1,850,000.00. The interest rate will be the same as the first note which was approved at the last council meeting in June. These notes will be ready to draw on the first week of January 2016. A third note will be enacted in November 2016 to include the refinancing of a 2011 note.

Attorney Chris Brewer of Dinsmore & Shohl was present as well and indicated that, as was the case for the previous note, this ordinance would need only one reading as per the debt act. It has been duly advertised.

Councilman Gustafson asked about the oversight of payments. The City's finance director, Mrs. Hoovler, indicated that all payments will be approved by the City's controller and by council.

Mr. Lundquist thanked Mr. Nelles for all of his work regarding this project. He hopes to get back to meet the new City Manager next week.

Mr. Nelles asked if more money needs to be borrowed in 2017, would the rate need to be renegotiated. The answer to that question was yes.

PUBLIC COMMENTS

Evan Basham of Oliver Manor was present to speak regarding the on-going flooding issues due to the incessant rains which have been occurring over the past few weeks. Mr. Basham thanked Council for listening to his wife and other Oliver Manor employees at the last Council meeting. He is appreciative of the assistance which Mr. Nelles and Mr. Faunce have offered. Mr. Basham questioned whether the new in-coming manager would be apprised of the Oliver Manor situation and Mr. Nelles assured him that he will be. The new manager and a representative from Public Works will meet with the Oliver Manor residents at some point following the engineer's inspection on July 21.

Mr. Basham indicated that there is a video on YouTube regarding the flooding for anyone who would like to see it. He hopes that new curbs can be put in along Edgewood Drive. He is also looking for a timeline for assistance. Mr. Nelles stated that there is a hydrologist who will be coming to assess the situation on July 21 from Hill Engineering in Northeast. He will do a walk through and give some recommendations. This will be followed by a write-up and some rough sketches of ideas to solve or improve the run-off problems. It will then be up to the property owners to act upon the suggestions at their expense.

CITY COUNCIL REPORTS/COMMENTS

Councilman Gustafson thanked Public Works for assisting with the electric problems in the new Town Square. There were problems with the conduit which have been corrected.

Mayor Crudo thanked Public Works for working with the kids who came into the area for the Catholic Work Camp. There was a lot of trash collected and a lot of clean-up and painting done by the young people. Mayor Crudo indicated that Public Works helped them tremendously. This was the fourth year for the camp. There were more than 260 young people who were involved.

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Mayor Crudo also thanked Mr. Nelles for his tenure with the City. She is very appreciative of his willingness to come out of retirement and help the City during the time the City was searching for a new city manager. City Council echoed her thanks.

Mayor Crudo also spoke briefly about an animal ordinance which Pittsburgh is instituting. This is a new ordinance and she would like to look into this further for Oil City.

EXECUTIVE SESSION

An Executive Session was held at 6:30 p.m. to discuss property and legal matters. The session concluded at 7:00 p.m.

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 8:07 p.m. was made by Councilman Dunham, seconded by Councilman Bartlett. Motion approved.

PERSONS IN ATTENDANCE

Christina Sporer, Staff
Curt Greene, Staff
Howard Faunce, Staff
Jason Herman, Staff
Steve Hinds, Staff
Kevin Daly, Staff
Bill Moon
Flavius Galiber
Evan Basham
Jacob Miller
Jill Harry, The Derrick

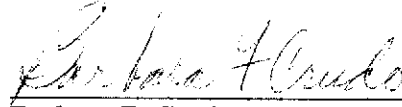
ADJOURNMENT

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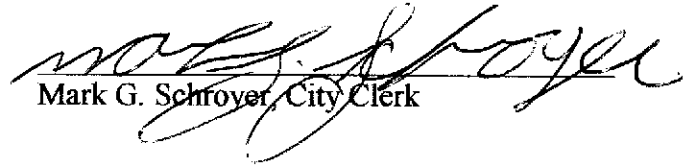
APPROVED BY COUNCIL THIS

23rd DAY OF July, 2015



Barbara F. Crudo, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of July 9 2015.



Mark G. Schroyer, City Clerk