

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
MAY 11, 2026**

Meeting called to order with the Pledge of Allegiance by Mr. Kluck at 4:30 p.m.

CALL TO ORDER

Members Present: Mayor Kluck, Councilman Walentosky, Councilman Craig, Councilman Gustafson, Councilwoman Wisniewski.

ROLL CALL

Members Absent: None.

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

A motion to Approve the Minutes of the Regular Meeting held April 27, 2026 was made by Councilman Gustafson, seconded by Councilman Craig and was approved.

APPROVAL OF
MINUTES – REGULAR
MEETING – APRIL 27,
2026

REVISION OF AGENDA

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WRITTEN COMMUNICATIONS

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COMMUNICATIONS

A Letter was Received from Venango Forward Requesting Use of Hasson Park for a Community Event. Jamal Stephens of Venango Forward was present to speak. He indicated that he would like to use the large pavilion, along with the surrounding area to host a community event on July 11, 2026. There will be food, games, many activities and fundraising efforts. Mr. Stephens stated that Venango Forward is a non-profit entity. They try to clean up neighborhoods and create positive opportunities in the County.

LETTER FROM
VENANGO FORWARD –
USE OF HASSON PARK
FOR COMMUNITY
EVENT

Mr. Stephens said that the event will be free to the public. He indicated that there will be cornhole, water balloon games, hula hoop contests and other entertainment for all ages. The event is being funded through donations from several entities. Event insurance will be obtained.

Mr. Stephens informed Council that the non-profit status has just recently been obtained. They will have to maintain that status for one year before they can apply for small games of chance licenses. He said that their long-term goal is to build community relationships and make

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Venango County a better place to live.

Councilwoman Wisniewski asked Mr. Stephens about the non-profit status. He said that it has been obtained. He said he wouldn't have to invoke the tax exempt status unless he was hosting games of chance or fundraising. He doesn't plan on doing anything at the event other than selling tee shirts. Councilwoman Wisniewski is concerned about the tax exempt status of the group and hopes that all is in place and cleared. Mr. Stephens assured her that all is good.

Councilman Gustafson asked what the purpose of the fundraising is. Mr. Stephens said that there are a lot of neighborhoods which need some paint and repairs.

Councilman Craig asked when Venango Forward was established. Mr. Stephens said that he initially started in 2023. He said that people told him it wouldn't work and he couldn't do it. He is working to get things done. Councilman Walentosky encouraged him to continue to keep going. He offered Council's services if need be. Mr. Stephens said that he didn't want to step on anyone's toes. He volunteers with Oil City Main Street. Councilman Walentosky said that there are some houses that just need some TLC.

Councilwoman Wisniewski stated that it appears Mr. Stephens currently has some "bold goals." She feels he needs to scale back and not have such lofty plans at first. She feels he needs to take things one project at a time. She said that, with a non-profit, there are certain rules and regulations which need to be followed.

Councilman Craig commended Mr. Stephens for his desire to do these things, as did Councilman Gustafson

A motion to Approve the Request of Venango Forward for Use of Hasson Park for a Community Event on July 11, 2026 was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

The next item was a Letter from the Southside Neighborhood Association Requesting Use of the Swimming Pool for the Annual Pool Blast. They request use of the pool for the annual pool party on Sunday, June

**LETTER FROM
SOUTHSIDE
NEIGHBORHOOD
ASSOCIATION – USE**

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28. It will begin at 1:00 p.m. and end at 5:00 p.m. There will be free admission to 300 community youth, along with a snack, hot dog, refreshment and swim ring. This is always a wonderful event for the area youth.

**OF SWIMMING POOL
FOR ANNUAL POOL
BLAST**

A motion to Approve the Request of the Southside Neighborhood Association for Use of the Swimming Pool for the Annual Kids Pool Blast was made by Councilman Walentosky, seconded by Councilwoman Wisniewski and was approved.

The next item was a Communique from Boy Scout Troop 17 of Oil City Requesting Use of Hasson Park for Two Events. They requested use of Hasson Park near the rhododendron garden for a Flag Retirement Ceremony on June 14, 2026 at 6:00 p.m. They also requested use of the large pavilion on July 24, 2026 for the annual Oil Heritage Pork Chop Dinner.

**COMMUNIQUE FROM
BOY SCOUT TROOP 17
– USE OF HASSON
PARK FOR TWO
EVENTS (FLAG
RETIREMENT
CEREMONY AND OIL
HERITAGE PORK CHOP
DINNER**

A motion to Approve the Requests of the Boy Scout Troop 17 of Oil City for Use of Hasson Park near the Rhododendron Garden for a Flag Retirement Ceremony on June 14, 2026 and Use of the Large Pavilion on July 24, 2026 for the Annual Oil Heritage Pork Chop Dinner was made by Councilman Gustafson, seconded by Councilman Walentosky and was approved.

MANAGER’S REPORT

MANAGER’S REPORT

Mrs. Hoovler informed Council that the fountain and swimming pool have had their covers removed. The Water Department is checking both for any repairs which need to be made. She also said that applications are still being accepted for lifeguards. Information for the positions can be sought at the City Manager’s office.

**UPDATE – FOUNTAIN
AND SWIMMING POOL**

She then said that the switch for the street sweeper was received. It was operable for a short time and is completely out of service at this time. Another repair needs to be made on it. A belt has broken and is on order. It should be in soon.

**UPDATE – STREET
SWEEPER**

The Fire Department began fire hydrant maintenance on this date.

**FIRE HYDRANT
MAINTENANCE**

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The Hasson Park restroom project should be completed soon. Per the schedule for the project, they should be done in early June. It is possible that a porta-potty may be placed in the interim.

**UPDATE – HASSON
PARK RESTROOM
PROJECT**

The Fire Department has secured County funding to purchase narcotic safes to meet Commonwealth mandates. Thanks to the County for their support.

**FUNDING – PURCHASE
OF NARCOTIC SAFES**

Chief Alex is continuing to work with the U.S. Army Corps of Engineers regarding the ice device. Bids are currently being sought for parts to repair the device. The Engineering Department will coordinate with the railroad to secure an easement through their property to provide easier access to the ice device.

**UPDATE – ICE DEVICE
REPAIRS**

The Police Department plans to apply for a grant to obtain dashcams. This should make for better “transparency” for all.

**DASHCAM GRANT
APPLICATION**

Electronics collection day will be Friday, May 15. It will take place at the City Garage at One Regan Drive from 8:00 a.m. until 2:00 p.m. Proof of residency will be required.

**ELECTRONICS
COLLECTION DAY**

CURRENT BUSINESS

CURRENT BUSINESS

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

**FISCAL,
CONTRACTUAL AND
BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council’s review and approval.

VOUCHERS

General Fund	\$	195,384.23
Water and Sewer		60,478.13
Arts Council		2,214.21
Payroll Account		929.25
Industrial Park		604.60

A motion to Approve the Vouchers was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

The next item was a Service Agreement Between Venango County Mental Health and Developmental Services and the

**SERVICE AGREEMENT
BETWEEN VENANGO**

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Oil City Police Department. This is an annual “housekeeping” item. The Police Department provides emergency transport services of individuals originating within the City limits to UPMC Northwest for services. Chief Ruditis has reviewed the agreement and all appears to be in order.

**CO MENTAL HEALTH
AND
DEVELOPMENTAL
SERVICES AND OCPD**

A motion to Approve the Service Agreement Between Venango County Mental Health and Developmental Services and the Oil City Police Department was made by Councilwoman Wisniewski, seconded by Councilman Walentosky and was approved.

RESOLUTIONS & ORDINANCES

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ORDINANCES**

INFORMATIONAL

INFORMATIONAL

PUBLIC COMMENTS

PUBLIC COMMENTS

Nicole Waterson of Venango Forward indicated that she owns her own business and got her “start” with AmeriCorps. She enjoys helping others. She wants to be a part of the community and see it grow. She would like to see everyone helping each other out.

CITY COUNCIL REPORTS/COMMENTS

**CITY COUNCIL
REPORTS/COMMENTS**

Mayor Kluck reminded all that the next Council meeting will be held on May 18. This is due to the upcoming Memorial Day holiday.

MEETING REMINDER

Councilwoman Wisniewski asked Mrs. Hoovler what she has found out about multiple road closures in the City. Mrs. Hoovler stated that she has not heard back from PennDOT regarding this matter. Hopefully, an answer will be received soon.

**ROAD CLOSURE
QUESTION**

EXECUTIVE SESSION

EXECUTIVE SESSION

An Executive Session was called at 4:51 p.m. to Discuss Potential Litigation. No action was taken.

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ADJOURNMENT

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There being no further business to come before Council, a motion to adjourn the meeting at 5:18 p.m. was made by Councilman Gustafson, seconded by Councilman Walentosky. Motion approved.

PERSONS IN ATTENDANCE

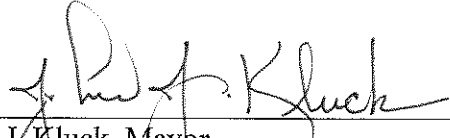
Michelle Hoovler, Staff
Kelly Ryen, Staff
Chris Gorman, Staff
Jason Herman, Staff
Jeff Wenner, Staff
Cory Ruditis, Staff
Tim Alex, Staff
Shawn and Jody Podrat
Jamal Stephens
Nicole Waterson

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APPROVED BY COUNCIL THIS

18th DAY OF May, 2026



John J. Kluck, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of May 11, 2026.



Michelle M. Hoovler, City Clerk