



Parking Permit Application

Direct questions to the **Oil City Police Department (OCPD)** at 814-678-3080. Return completed applications in person to the OCPD on the first floor of City Hall, 21 Seneca St., Oil City, PA 16301.

Terms and Conditions

1. Parking permit applications will be accepted Monday-Friday, 8:00 AM – 3:00 PM. Please check with the OCPD before submitting an application. Availability of spaces is limited.
2. Initial permit fee is due upon application approval. Checks are to be made payable to “City of Oil City.”
3. Permit fees are due in advance of the first day of each quarter. Payment is considered delinquent if not received by the 10th day of the respective quarter. Delinquent permits are subject to termination and permit holders must reapply. Any delinquent parking permit holder who continues to park in an area designated for permit parking shall be subject to a fine of ten (\$10.00) dollars for each day they continue to park therein.
4. Parking placard must be properly attached to the rear-view mirror, facing the hood of the vehicle and visible from the outside of the vehicle.
5. Parking placards are transferable. Permit holder may place the placard on any of the vehicles reported on their application without prior notification to the City.
6. Permit holder **does not** have the privilege of parking at metered spots in the City and is subject to receiving a parking violation for doing so unless the meter is paid. Permit holder is only permitted to park in a designated permit parking spot in the lot their permit is assigned.
7. Permit holder shall promptly report any change to the information provided on their application.
8. Permit holders will be charged regardless of a lack of use, unless the permit is turned in. Examples: Maternity leave; out of town business; sick leave; etc.
9. The City of Oil City reserves the right to revoke parking permit privileges for failure to observe and/or abide by the terms and conditions set forth herein or as posted.
10. Each parking permit is issued as a privilege subject to the terms and conditions as printed herein and/or posted. Park at your own risk. The parking permit is a license and not a bailment. In consideration of furnishing you with a parking space you agree to the terms and conditions, and that the City of Oil City shall not be liable for damage resulting from injuries or loss to you, other persons accompanying you, your vehicle, or any contents therein. You hereby waive and release the City of Oil City from any claim for such damage or loss, whether resulting from fire, theft, or negligence of others or otherwise.

Parking Permit Application Fee*: \$30 per quarter, \$120 per year

**A \$5 fee will be charged for new parking permit applications and lost or misplaced stickers*



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PARKING LOT <i>(please check one)</i>	
<u>North Side</u>	<u>South Side</u>
<input type="checkbox"/> Lot 9 (<i>Country Fair</i>)	<input type="checkbox"/> Lot 5 (<i>FUN Bank</i>)
<input type="checkbox"/> Lot 12 (<i>Luther Place</i>)	<input type="checkbox"/> Lot 11 (<i>Grace United Methodist Church</i>)
<input type="checkbox"/> Lot 15 (<i>Justus Park</i>)	

FOR OFFICIAL USE ONLY
Application #: _____
Permit #: _____
Date: _____

APPLICANT INFORMATION
Name: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Date of Birth: _____ Driver's License #: _____ State: _____
Phone: _____ Alternate Phone: _____
Business/Work Name: _____ Phone: _____

VEHICLE INFORMATION
Year: _____ Make: _____ Model: _____
Color: _____ Plate #: _____ State: _____
Year: _____ Make: _____ Model: _____
Color: _____ Plate #: _____ State: _____

I, the undersigned, have read, understand, and do hereby agree to the terms and conditions for parking privileges within the City of Oil City.

Applicant Signature

Date



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Approval Stamps

First Quarter

Second Quarter

Third Quarter

Fourth Quarter

Full Year