

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

Meeting called to order with the Pledge of Allegiance by Mr. Kluck at 4:31 p.m.

CALL TO ORDER

Members Present: Mayor Kluck, Councilman Walentosky, Councilman Craig, Councilman Gustafson, Councilwoman Wisniewski.

ROLL CALL

Members Absent: None.

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

A motion to Approve the Minutes of the Regular Meeting held June 8, 2026 was made by Councilman Walentosky, seconded by Councilwoman Wisniewski and was approved.

APPROVAL OF
MINUTES -- REGULAR
MEETING -- JUNE 8,
2026

REVISION OF AGENDA

REVISION OF AGENDA

WRITTEN COMMUNICATIONS

A Letter was Received from the Oil City Elks Lodge requesting permission to close off a forty foot by forty foot area for a cornhole tournament and sales of alcoholic beverages during Oil Heritage Week. Stevette Rosen and Nathan Copley of the Elks Club were in attendance as well as Maureen James to speak. Mrs. Rosen said that Main Street is bringing a fundraiser to the Elks Club during Oil Heritage Week. They would like to have a cornhole tournament and accompanying alcoholic beverages. Main Street will make fifty percent from the event and the balance would go to the players. She said that the Oil Heritage Committee is excited about it. Main Street is as well.

WRITTEN
COMMUNICATIONS

LETTER FROM OIL
CITY ELKS LODGE –
CLOSURE OF A
PORTION OF
SYCAMORE STREET

Nathan Copley of the Elks Club then spoke and indicated that the PLCB has given its approval for the events. They would like to do the Wednesday and Friday of Oil Heritage Week. Wednesday will be the Elks' chicken barbecue and people can sit outside and eat and drink. He originally wanted to have a tournament on Jolly July 3rd; however, he was not able to secure the people who run the cornhole

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

games. He still has the license for that date.

Mayor Kluck then asked if Mr. Copley wanted Council to approve Wednesday and Friday of Oil Heritage Week. Mr. Copley said that is correct.

Councilman Gustafson then asked about the forty foot by forty foot area for the tournaments. Mr. Copley said that is the area which the PLCB allows. Mrs. Rosen said that it would go from Sycamore into the Towne Square just a bit. She said that Sycamore would be closed off. It was requested to be closed for bands in the square. She said that it is being asked that adult beverages be served during the tournaments. Mayor Kluck said that it would be similar to the beer garden in Justus Park during Oil Heritage. There would be a fenced off area and no beverages would be allowed past a certain point. Mr. Copley said that people could have their drinks and watch the tournaments. He said that it may not be forty by forty foot. It might just be the length of the street. Mrs. Rosen said that caution tape would probably be used to block off the area. She has promised her fencing to the Chamber of Commerce for their event. Wristbands will be used for those participating.

Councilman Gustafson had a concern about the Elks having alcohol outside. He was used to their outdoor cookouts. Mr. Copley said that they thought they would try this out to see how attendance was. He is hoping for a resurgence in the Elks. He then said that the general public is welcome to sit and listen to the music near the Elks building if they choose to. They can order food, use the restrooms, etc. Councilman Craig suggested that they post signage for the public to utilize their facility. Mr. Copley said that will happen.

A motion to Approve the Request of the Oil City Elks Lodge to Close off Sycamore Street for events in July was made by Councilman Walentosky, seconded by Councilman Craig and was approved.

MANAGER'S REPORT

Mrs. Hoovler indicated that she is working with Neumo which is providing the operating system for the finance/utility/tax departments. This will transition the system from the AS400 to a cloud-based program. It is

MANAGER'S REPORT

**UPDATE – NEUMO
SYSTEM**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

estimated that mid-August will be the start time for it. Neumo has all of the information from the City to proceed.

She then said that she, Mr. Herman, Mrs. Rice and a gentleman from The EADS Group met with a Commonwealth representative regarding a potential PennVest grant. This would deal with lead and copper line replacement in order to meet Commonwealth mandates. There will be another meeting on June 23 to determine whether or not to go ahead with an application. More details will follow. Councilman Gustafson asked if it would be a loan. The answer was that it would be part loan and part grant. If Council would approve the application, PennVest would determine how much would be grant funds and how much would be a loan. Subsequently, Council would either approve or deny. Councilman Gustafson wondered if there would be federal funds available for this project.

**POTENTIAL PENNVEST
GRANT – LEAD AND
COPPER LINE
REPLACEMENT**

Mrs. Hoovler and Mrs. Ryen met with County and Commonwealth representatives recently to discuss a second round of Opportunity Zones within the County. The deadline to file was June 19. It will be up to the governor to determine who will be approved. There are two zones in Oil City and one in Franklin.

OPPORTUNITY ZONES

DCED visited during the week of June 15. Mrs. Ryen and Mrs. Anderson met with them. The Community Development Department received good reviews during the monitoring. Kudos to them.

**KUDOS TO
COMMUNITY
DEVELOPMENT –
DCED VISIT**

The U.S. Army Corps of Engineers made a site visit during the week of June 15 as well with three potential vendors who are looking at bidding on the ice device. The deadline for the bids is the first week of July. There may be an update in mid-July.

ICE DEVICE UPDATE

She went on to say that there is a shortage of lifeguards at the pool this year. Due to this shortage, there will be no additional pavilion rentals this summer. The City will try to honor the existing reservations.

**POOL LIFEGUARD
SHORTAGE/NO
ADDITIONAL
PAVILION RENTALS**

The Public Works Department placed the new benches and trash cans throughout the downtown area. The benches and cans were purchased through the Main Street Implementation Grant. The department has also placed

**UPDATE – NEW
BENCHES AND TRASH
CANS/HOMETOWN
HEROES BANNERS**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

most of the Hometown Hero banners. There was not enough hardware to place all of them. Mr. Gorman is working with the organization involved with the banners to obtain the hardware to complete the hanging.

CURRENT BUSINESS

The first item was a Letter of Resignation from Michael Horn. Mr. Horn is a dispatcher in the Police Department. He has secured employment elsewhere. His last day will be July 9, 2026.

A motion to Approve the Letter of Resignation of Michael Horn was made by Councilwoman Wisniewski, seconded by Councilman Gustafson and was approved.

The next item was a Presentation by the Oil City Rotary Regarding a Soundsystem in the Downtown Business District. Mayor Kluck indicated that the Rotary Club has asked for a postponement of this item.

The next item was a Communique Regarding Trees on Colbert Avenue. Mrs. Hoovler stated that Council received a communique from Patrick Winger related to trees and washouts along Colbert Avenue. She said that most of the area where the trees are is private property. The City cannot compel someone to cut trees down.

Mr. Gorman has been in touch with Penelec and Verizon about the trees. He has sent photos and emails. They would rather deal with the trees once they have fallen instead of performing "preventative maintenance."

Mayor Kluck stated that if the trees are on private property, there is not a lot that the City can do. Suggestions can be made.

The next item was a Discussion Related to Innis Street speed. Mrs. Hoovler said that a request had been received by Council regarding speeding on Innis Street. Residents are concerned about it. There is a playground on that street. Signage was suggested as well as an added crosswalk. It is a Commonwealth road. Mr. Gorman spoke with Mr. Miller at PennDOT about this issue. A study would have to be performed and a permit issued. Depending on what kind of signs are wanted, PennDOT would place them.

CURRENT BUSINESS

**LETTER OF
RESIGNATION –
MICHAEL HORN –
POLICE DISPATCHER**

**PRESENTATION – OIL
CITY ROTARY
(POSTPONED)**

**TREE ISSUE –
COLBERT AVENUE**

**INNIS STREET
SPEEDING ISSUE**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

Mrs. Hoovler said that it would be a decision for Council to make as far as proceeding with PennDOT goes.

Councilman Gustafson stated that he has had people complain to him about speed on Innis. He doesn't know if a stop sign could be placed. Councilman Walentosky said that the stop signs should be pursued. This would get people to slow down. Chief Ruditis said that speed lines could be placed on Innis Street. They are a deterrent. It would give the Police an opportunity to monitor with stop watches to time vehicles for speed. He said that the ENRAD device could work there; however, it could get stolen.

Councilman Gustafson asked if radar could be used. Chief Ruditis replied that it could not.

Councilwoman Wisniewski said that she has received many complaints about Innis Street and the speed issue. There are others as well. She believes it would be good to advocate remediation of this problem.

Mayor Kluck asked if permission was needed to place the lines. Chief Ruditis said no. Once the lines are placed and certified, all will be ready.

Councilman Walentosky asked if "Children at Play" signs could be placed near the playground. Chief Ruditis is not sure about that. More than likely, permission from PennDOT will be needed to do that. Some plastic signs could be placed along the curb. No permission would be needed for that.

Councilman Gustafson remarked that a similar problem is found on Allegheny Avenue near East Fourth. Councilman Walentosky said that Mr. Schroyer had signs placed on East Fourth some time ago in order to watch for children.

Councilman Craig commented that the speed lines are a good start. Chief Ruditis said that they make people think and slow down. Mayor Kluck added that the City should do this and see how things go. Councilwoman Wisniewski said that placement of the lines would help to get some data and determine where it makes sense to place signs or to place stop signs. Chief Ruditis said it would assist in

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

finding out what kind of speeds are being looked at. Sometimes it appears that a larger vehicle is going faster than it actually is. Councilman Gustafson thought stop signs at West Fourth and Innis might work; however, winter driving may preclude that idea.

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval.

General Fund	\$	401,524.03
Water and Sewer		139,740.92
Capital Reserve		1,562.62
Arts Council		2,902.38
Payroll Account		20,403.60

A motion to Approve the Vouchers was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

The next item was a Memorandum of Understanding Between Venango Technology Center and the Oil City Police Department. Chief Ruditis stated that this is a "housekeeping" item. Nothing has changed from the last MOU, except for the name of the director of the Technology Center.

A motion to Approve the Memorandum of Understanding Between Venango Technology Center and the Oil City Police Department was made by Councilman Gustafson, seconded by Councilman Walentosky and was approved.

The next item was an Agreement with Acrisure to provide actuarial services for the City's three pension plans. Mrs. Hoovler stated that Acrisure performs the actuarial work for the City's three pension plans. They are currently doing the work. They submitted the contract in March 2025. At that time, Mr. Schroyer was not interested into signing a contract. They approached the City again this year. Costs will not change and neither will the service they provide. The solicitor has reviewed it and all appears to be in order. In addition to the actuarial services provided, they answer any questions and/or queries which the City may have.

**FISCAL,
CONTRACTUAL AND
BUDGETARY
TRANSFERS**

VOUCHERS

**MEMORANDUM OF
UNDERSTANDING --
VENANGO
TECHNOLOGY CENTER
AND OIL CITY POLICE
DEPARTMENT**

**AGREEMENT WITH
ACRISURE TO
PROVIDE ACTUARIAL
SERVICES FOR
PENSION PLANS**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

A motion to Approve the Agreement with Acrisure to Provide Actuarial Services for the City's Three Pension Plans was made by Councilwoman Wisniewski, seconded by Councilman Walentosky and was approved.

The next item was Award of Resurfacing Contract #2026-01. The Engineering Department prepared bid documents for the project. Paving will be completed using Liquid Fuels funds as well as CDBG funds. IA Construction is the low bidder in the amount of \$636,397.00. It is recommended that Council approves awarding the contract to IA Construction.

**AWARD OF
RESURFACING
CONTRACT #2026-01**

In addition to this award, an add-on is being proposed to pave Elm Street at the site of a recent water break. This will be funded with Liquid Fuels monies. The bids are lower than what was projected. It is hoped that this add-on can be approved. It will be the length of Elm Street from the water break site to Sycamore Street.

A motion to Approve the Award of the Resurfacing Contract #2026-01 to IA Construction in the amount of \$636,397.00, with the Add-On of Elm Street Paving was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

The next item was an Agreement with Geniglance Related to the Ice Device Design. Mr. Varsek informed Council that the U.S. Army Corps of Engineers wanted the City to produce proof that the City has the ownership rights to the device design, the fabrication rights, drawings and proprietary information. The City did not have these. The City contacted the Canadian company which designed the last version of the ice device. An assignment and transfer agreement was prepared to transfer all of the design, fabrication rights, drawings, technical data and proprietary information to the City. This also includes copyrights, etc. pertaining to the device. In exchange for doing that, the City is releasing them from any liability related to the design. Geniglance has signed the agreement and Council needs to approve it and authorize the Mayor to sign on behalf of the City.

**AGREEMENT WITH
GENIGLANCE RELATED
TO ICE DEVICE DESIGN**

Councilman Gustafson said he thought it would be a new design. He remembered that Geniglance did the last design.

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

A motion to Approve the Agreement with Geniglance Related to the Ice Device Design was made by Councilman Gustafson, seconded by Councilman Craig and was approved.

RESOLUTIONS & ORDINANCES

RESOLUTIONS &
ORDINANCES

INFORMATIONAL

INFORMATIONAL

PUBLIC COMMENTS

PUBLIC COMMENTS

Mrs. Rosen commented that Mr. Copley was awarded number one bus driver in the Commonwealth.

NATHAN COPLEY –
KUDOS

Maureen James was present and shared her concern over the e-bikes which are being ridden around town. She has witnessed many incidents where people on the bikes are negligent where pedestrians and other vehicles are involved. She is concerned for liability of drivers who are driving safely and following the rules of the road. It is her request that the City and Police Department review the laws governing this type of thing.

E-BIKE CONCERNS

She said that the bikes are easy to use and she appreciates that. It is transportation for those people who do not have cars. Many operators of the bikes are not always responsible. She was injured when someone was riding one and rode into her open car door, knocking her into her car. She would like to see some legislation passed to help control this.

Mayor Kluck said he didn't think there was an ordinance for this type of thing. Councilman Craig said there is one for bicycles. Chief Ruditis said it doesn't cover the electric bikes. Councilman Craig said they would like to see the ordinance covering bikes reworded. Chief Ruditis said that he recently received a card from PennDOT providing classifications. There are so many that are not covered. There are many considerations to take into account regarding the e-bikes. Councilman Craig said that he will talk to Chief Ruditis about this matter.

Mrs. James said she would like to see something enacted before a tragedy occurs. Mrs. Rosen said that Rep. James

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

works with the bicycle safety. She would like to see a course on teen/adult e-bike safety. Nothing can be done at this time due to the fact that the Commonwealth has not made any determinations.

Chief Ruditis said that some of the officers have made a few stops with the e-bikes. One person was stopped for DUI on a bike.

Councilwoman Wisniewski asked Chief Ruditis to send any information he may have to her and Councilman Craig so that they can work on an ordinance change.

Mr. Copley informed Council that the school district does not allow anyone to ride e-bikes to school these days. They are a hazard.

Councilman Craig said that they move too quickly. People weave in and out of traffic. Mayor Kluck said that some people ride them on sidewalks. They are extremely quiet.

Councilman Gustafson said that if the riders would abide by the traffic rules, things might not be too bad. Councilman Walentosky said that they have the same rights of the road, but also the same responsibilities of the road. He said that both e-bike riders and vehicle drivers need to be respectful of each other on the road.

Councilwoman Wisniewski said that this issue is “on Council’s radar.” Councilman Walentosky asked Chief Ruditis to send any information to all of Council.

CITY COUNCIL REPORTS/COMMENTS

Mayor Kluck reminded all that Jolly July 3rd and First Friday will take place on July 3. Fireworks will also take place. It should be a nice evening.

He then lauded kudos to the Fire Department and Lt. McSparren. He received a call from someone related to a call in Rouseville. Lt. McSparren was praised for his professionalism. Oil City has a great Fire Department.

Mayor Kluck then thanked the Public Works Department for the placement of the Hometown Heroes banners.

**CITY COUNCIL
REPORTS/COMMENTS
JOLLY JULY
3RD/FIREWORKS AND
FIRST FRIDAY**

**KUDOS TO FIRE
DEPARTMENT AND LT.
MCSPARREN**

**THANKS TO PUBLIC
WORKS – HOMETOWN
HEROES BANNERS**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

Mayor Kluck stated that the City staff is the best. Everyone works very hard. He believes that is why the City is on the upswing – due to the great staff.

KUDOS TO CITY STAFF

Mrs. Hoovler commented that the Water Department staff decorated the outside of City Hall on this date.

Councilman Gustafson asked if the renovations to the City Hall building are still being looked into. The answer was yes. A final report from the company working on the assessment should be forthcoming.

**RENOVATIONS TO
CITY HALL**

Councilman Walentosky said that Mrs. Rosen shared an article recently related to how great the City is to retire to. It outlined the advantages the town has, from culture to economy. It was positive for the City. He said people need to come to town to live. Councilwoman Wisniewski believes that it's well and good for retirees to come here, but she would like to see young people live here as well.

CITY GREATNESS

Councilman Craig talked about the Night Market. It was a nice event and garnered a good turnout. Kudos to all who made it happen. Mayor Kluck said that St. Joe's had an event the same evening and he attended both. He said they were very nice. Councilwoman Wisniewski said the turnout was great.

NIGHT MARKET

EXECUTIVE SESSION

EXECUTIVE SESSION

ADJOURNMENT

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 5:10 p.m. was made by Councilwoman Wisniewski, seconded by Councilman Gustafson. Motion approved.

PERSONS IN ATTENDANCE

Robert Varsek, Staff
Michelle Hoovler, Staff
Terri Felmlee, Staff
Kelly Ryen, Staff

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026**

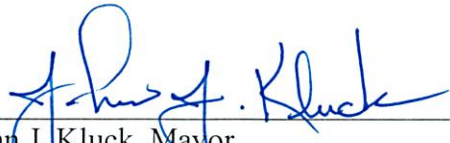
Chris Gorman, Staff
Jason Herman, Staff
Cory Ruditis, Staff
Tim Alex, Staff
Yvonne Greene, Staff
Clarice Carlson, Jr. Council
Morena Bricca, Jr. Council
Abby Copley, Jr. Council
Stevette Rosen
Jamal Stephens
Maureen James
John Todd Ifft
Nathan Copley

MINUTES
COUNCIL MEETING
4:30 PM

CITY OF OIL CITY
COUNCIL CHAMBERS
JUNE 22, 2026

APPROVED BY COUNCIL THIS

13th DAY OF July, 2026



John J. Kluck, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of June 22, 2026.



Michelle M. Hoovler, City Clerk