

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

Meeting called to order with the Pledge of Allegiance by Mr. Kluck at 4:30 p.m.

CALL TO ORDER

Members Present: Mayor Kluck, Councilman Walentosky, Councilman Craig, Councilman Gustafson.

ROLL CALL

Members Absent: Councilwoman Wisniewski

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

A motion to Approve the Minutes of the Regular Meeting held April 13, 2026 was made by Councilman Walentosky, seconded by Councilman Craig and was approved.

APPROVAL OF
MINUTES – REGULAR
MEETING – APRIL 13,
2026

REVISION OF AGENDA

REVISION OF AGENDA

WRITTEN COMMUNICATIONS

A Communique was Received from the Oil City YMCA Requesting Use of the Mitchell Field for Tee Ball on Wednesdays from June 24 through July 29, 2026 and Use of the Hasson Park Complex for Youth Soccer on Saturdays from July 11 through August 15, 2026.

WRITTEN
COMMUNICATIONS

LETTER FROM YMCA
REQUESTING USE OF
MITCHELL FIELD AND
HASSON FIELD FOR
YOUTH EVENTS

Isaiah Jordan from the YMCA was present and indicated that they would like to use Mitchell Field for their Tee Ball Program from 5:30 p.m. until 8:00 p.m. beginning June 24 and ending on July 29, 2026. They would also like to use the Hasson Complex next to the swimming pool for the Youth Soccer Program from 10:00 a.m. until 2:00 p.m. beginning July 11 and ending August 15, 2026. They will coordinate with the ball leagues in order to ensure that all practices and games are played.

A motion to Approve the Request of the Oil City YMCA for Use of the Mitchell Field for Tee Ball from June 24 through July 29, 2026 and Use of the Hasson Park Complex for Youth Soccer from July 11 through August 15, 2026 was made by Councilman Craig, seconded by Councilman Walentosky and was approved.

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

The next item was a Letter from the Venango Area Chamber of Commerce Related to the Oil Heritage Festival. The Festival will be held July 22 through July 26, 2026. They requested permission for the following activities/locations: evening concert in Towne Square on July 22; children's activities and evening entertainment in Central Avenue Plaza on July 23; evening concert in Justus Park and evening street festival on Seneca Street on July 24; 5K race on West First Street, parade on various downtown streets, an evening concert in Justus Park, a craft show in Towne square on July 25 and a car show on Seneca Street and craft show in Towne Square on July 26.

LETTER FROM
VENANGO AREA
CHAMBER OF
COMMERCE – USE OF
CITY VENUES FOR OIL
HERITAGE EVENTS

They will work with the Police, Fire and Public Works Departments to ensure that all flows well with the festival.

A motion to Approve the Requests of the Venango Area Chamber of Commerce Related to the Oil Heritage Festival was made by Councilman Gustafson, seconded by Councilman Craig and was approved.

MANAGER'S REPORT

MANAGER'S REPORT

Mrs. Hoover informed Council that the City is still awaiting the part for the street sweeper. The proposed date for delivery is May 4, 2026. Public Works has been able to utilize the sweeper of a fashion. The downtown area has been cleaned during the nighttime hours. The sweeper has to be driven against the flow of traffic. It is hoped that the part will come in as promised and the sweeper can be repaired and put back in service.

STREET SWEEPER
UPDATE

Mayor Kluck remarked that the downtown streets look very nice. He said that, coupled with the recent clean-up day, all looks good. Mrs. Rosen commented that 110 bags of trash were collected during the clean up.

UPDATE – CLEAN-UP
DAY

She then said that the paving bid will be advertised sometime next month. It is expected that work will be done later in the summer. The Water Department will complete some water line replacements on Petroleum Street, Clearfield Street and West Sixth Street.

PAVING UPDATE

She then gave a quick update related to the ice device. Chief Alex is continuing to work with the U.S. Army Corps

ICE DEVICE UPDATE

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

of Engineers regarding repairs to the device. The repairs should be completed and the device functional by November.

She reported that the Community Development Department has received word that \$306,656.00 has been allotted in 2026 CDBG funds. The application is due October 30. Public participation meetings will begin soon.

A draft of the facility condition assessment report has been received. It is currently being reviewed. There are over 200 pages to the document. Post review, a meeting will be held with ECS to discuss the findings.

Councilman Gustafson inquired as to whether he could get a copy of it. The answer was yes.

Mrs. Hoovler then stated that Rafi and Klee viewed Council Chambers recently related to livestreaming. They were able to test some things. They will develop a proposal for this service. The microphones will be able to be used, although, at this time, they do not work.

She said that Mrs. Felmlee has followed up on some inquiries regarding trash cans in the downtown area needing attention. It was reported that some of the cans are overflowing. Apparently, there was a miscommunication between the City and the City's trash collector, Noble Environmental. Noble was not aware that they needed to collect the trash three times per week. They have been made aware that this is in the contract and will begin to pick it up now.

Mayor Kluck was happy to hear this. He has had some comments from people regarding the trash overflow.

She noted that Arbor Day was celebrated on April 24. Five trees were planted in Hasson Park. Fifth graders from the Oil City School District were in attendance for participation and education provided by DCNR.

Mrs. Hoovler then reminded all about some events which will be held soon. The first is First Friday. It is scheduled for May 1 on Seneca Street and will begin at 5:00 p.m. and end at roughly 9:00 p.m. Also, there will be an electronics recycling day on May 15 beginning at 8:00 a.m. and ending

2026 CDBG FUND
ALLOTMENT

FACILITY CONDITION
ASSESSMENT REPORT

LIVESTREAMING
UPDATE

DOWNTOWN TRASH
COLLECTION

ARBOR DAY UPDATE

CITY-WIDE EVENTS
UPDATE

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

at 2:00 p.m. This is open to City residents. Proof of residency will be required in the form of a driver's license or water bill.

CURRENT BUSINESS

CURRENT BUSINESS

The first item was presentation by Oil City Main Street Regarding the Oil Region Preservation Awards. Stevette Rosen of Oil City Main Street was present to speak. Mrs. Rosen informed all that three different businesses/organizations are recipients this year. She asked the Venango Chamber to nominate the 100 Seneca, the Library for the "ballroom," and Mrs. Rosen nominated the Venango Museum for their "facelift." She said that the museum looks wonderful. This kind of recognition will put the program in good standing with DCED. Hopefully, the façade funding will continue. She is still waiting on the designation approval.

**OIL CITY MAIN
STREET UPCOMING
EVENTS**

Mrs. Rosen encouraged the City employees to attend the awards. The awards will coincide with the Chamber FLEX awards. She would hope that the employees could find a way to attend both events.

She then reminded all about the Oil City Main Street annual meeting. It will be held on May 13 and 14. Councilman Walentosky then thanked Mrs. Rosen for all that she does. He commended her for doing a great job.

The next item was an Update Regarding Mural Fest. Rafi & Klee and Kaleb Lewis were in attendance to speak, along with Mrs. Rosen of Main Street. Rafi spoke and indicated that monies were received. Mrs. Rosen commented that these monies are not the result of a grant. A grant application was submitted and not approved. However, the board of directors discussed the project and decided to fund it. The amount which was approved was \$5,888.00. It will be coming in increments. The first will be in the amount of \$2,835.00 and will be sent to Oil City Main Street. This will assure compliance with everything for the project. Once the project is complete, people will be coming to Pittsburgh to view the murals.

**UPDATE – MURAL
FEST**

They wanted to address any concerns. Rafi brought a mock up of what would be done. There will be a "thin" profile for better placement. They will be six feet tall and two feet

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

on either side. There will also be an overhang on them to protect from the weather and motion lights as well. They will be set in concrete for security.

Councilman Gustafson asked if there is someone who makes them. Rafi said that he is in communication with Shed Connection to see if they could do it. If they cannot, Rafi will be doing the work.

Mayor Kluck asked if the panels will be in Towne Square initially and then placed on the trail. The answer was wherever they get approved to be.

Mrs. Rosen said that they will be painted in Towne Square. There will be people in the square making music, etc while the painting is taking place. Different artists will be working on the panels. Many people should attend to see the work. This will tentatively take place in July. They may be moved in August in time for the ARMA Fest for a grand showing.

Councilman Gustafson asked how many there would be. The answer was four "mural monoliths." It is hoped that there is no vandalism to them. Mrs. Rosen said that graffiti artists usually do not damage others' work. Mr. Lewis stated that they will be weatherproofed and protected. They should last a long time.

Mrs. Rosen commented that, in the future, it is hoped that more of this type of thing will come about. There may be a fest making statues.

The next item was a Proclamation for National Police Week.

**PROCLAMATION –
NATIONAL POLICE
WEEK**

The next item was a Proclamation for National Public Works Week.

**PROCLAMATION –
NATIONAL PUBLIC
WORKS WEEK**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

Mayor Kluck commented that the City is very fortunate to have such great Public Works and Police Departments. Citizens of Oil City should be pleased that there are such good people working for them. They are always there whenever there is a problem. Thanks to all of the employees of both departments.

The next item was a Presentation by Nate Neely Regarding Justus Park. Nate Neely was accompanied by his project manager, Ken Kane. They brought with them renderings of up-to-date additions to the park. Mr. Neely stated that Mr. Kane would give a brief description of what will transpire in the park.

**PRESENTATION BY
NATE NEELY – JUSTUS
PARK DEVELOPMENT**

Mr. Kane spoke about new lighting which will be added to the park. The proposals which they have received include lights casting light into the trees. There will also be sixteen color-changing bars along the walks. There will be new post-top lights. Rewiring will take place. The lights will be able to be dimmed and color-controlled.

Mr. Kane went on to say that Mr. Neely wants to work on the pavilions as well. The roofs need some TLC. Fencing which separates Mr. Neely's property from the park will also be improved.

Mr. Neely said that, in working with the City, the design for the park was developed. He said that they are about eight weeks out with the lights and he asked Council for their blessing to order the lights. Once they have arrived, a date can be discussed for placement. He is contributing a large portion for the project; however, grant funding is also being sought for a portion of it.

Councilman Gustafson asked if the bandshell will be a future project. The answer was yes. He said that there is a desire to make the bandshell deeper. A new location would enable obtaining a new pad for it. Mr. Neely said that it has been discussed to move the bandshell so that the river provides a backdrop. It will be closer to food vendors, etc. A new overhang will be placed on it as well.

Councilman Walentosky asked if, once the bandshell is moved, the vendors could utilize the space where it was located. That way, there would be no wasted space. Mayor Kluck commented that the vendors are normally at the

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

parking end of the park. Councilman Walentosky said that he has heard that people are concerned. Mr. Neely stated that if overflow is needed, a design can be worked up to assist. There is a right-of-way in that area so there should be no problems.

Councilman Gustafson remarked that, if the bandshell is moved, there would be a large grassy area for activities. There may be space for craft vendors, etc. Mayor Kluck said it would be a great area to expand vendors during events.

Mr. Kane stated that, after the lights are installed, Mr. Neely's budget would include making the landscaping conform to its normal pattern. They will bring in topsoil and seed.

Councilman Gustafson said that he likes how the park looks now with the trees having been removed. There is a great view of the river now. Mr. Neely said that there were a lot of trees which were a safety concern in the park. Councilman Gustafson then said that new lighting will be nice. It has come a long way since the park was constructed. Mayor Kluck stated the current lighting in the park is not the best. Mr. Kane said the new lights will be LED. There will be a decrease in power usage. Councilman Walentosky said that they will be a lot brighter. Mr. Neely informed Council that the lights along the walkways will be off of the ground a bit. They should not be damaged. Forty-two inches is the height that they will be. There are some in Towne Square.

The next item was a Community Development Policy. Mrs. Ryen of Community Development informed Council that the policy related to use of excessive force and enforcing laws against physically barring entrances and exits due to nonviolent civil rights demonstrations. This is a housekeeping issue and because the City takes federal funds, it is necessary to have this policy. The policy has been in place for quite some time and has not changed. Due to there being a new mayor, it needs to be updated. The Community Development office is being audited by DCED.

**COMMUNITY
DEVELOPMENT
POLICY**

She indicated that there will be several more policies coming to Council for approval over the next few months.

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

A motion to Approve the Policy Prohibiting the Use of Excessive Force and Enforcing Laws Against Physically Barring Entrances and Exits Related to Nonviolent Civil Rights Demonstrations was made by Councilman Gustafson, seconded by Councilman Walentosky and was approved.

FISCAL, CONTRACTUAL, AND BUDGETARY TRANSFERS

The following Vouchers were presented for Council's review and approval.

General Fund	\$	233,171.32
Water and Sewer		183,760.13
Investment Account		355,000.00
Capital Reserve Account		332,471.11
Arts Council		215.04
Payroll Account		554.82
Police 5K		202.96
Industrial Park		2,155.31

A motion to Approve the Vouchers was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

The next item was Permission to Apply for a Northwest Commission Local Federal Aid Route Grant to Pave Colbert Avenue. Mrs. Hoover indicated that Mrs. Rice of the Engineering Department asked for permission to apply for the grant. There is no match involved. The project would not be completed this summer. It would happen some time in the future. Colbert Avenue from Graff Street to Oak Grove Street would be paved. That area is in need of paving.

A motion to Approve Permission to Apply for a Northwest Commission Local Federal Aid Route Grant to Pave Colbert Avenue from Graff Street to Oak Grove Street was made by Councilman Walentosky, seconded by Councilman Craig and was approved.

The next item was a Memorandum of Understanding Between the Oil City Police Department and the Riverview Intermediate Unit 6. Chief Ruditis indicated that this is an

**FISCAL,
CONTRACTUAL AND
BUDGETARY
TRANSFERS**

VOUCHERS

**PERMISSION TO APPLY
FOR NORTHWEST
COMMISSION LOCAL
FEDERAL AID GRANT
TO PAVE COLBERT
AVENUE**

**MEMORANDUM OF
UNDERSTANDING
BETWEEN OIL CITY**

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

annual “housekeepng” item. Nothing has changed from the previous agreement.

**POLICE DEPARTMENT
AND RIVERVIEW
INTERMEDIATE UNIT 6**

A motion to Approve the Memorandum of Understanding Between the Oil City Police Department and the Riverview Intermediate Unit 6 was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

RESOLUTIONS & ORDINANCES

**RESOLUTIONS &
ORDINANCES**

INFORMATIONAL

INFORMATIONAL

PUBLIC COMMENTS

PUBLIC COMMENTS

Stevette Rosen of Oil City Main Street thanked the City and all involved with the recent clean up for all of their efforts. Everything went well and the downtown area looks great.

**OIL CITY MAIN
STREET – THANKS TO
CITY FOR CLEAN UP
DAY EFFORTS**

Amber Deitz of 1208 West First Street was present to lodge a complaint. She indicated that on April 15 her yard was flooded. Apparently a “manhole” was filled and her yard was flooded. She stated that there is damage to their garage. She asked for assistance in cleaning the debris. Councilman Gustafson asked if it was a storm drain that was clogged. She said that it was. She said that there is a storm drain that always backs up. She said also that people have to swerve around that area when it rains. She understands that there have been issues with the street sweeper and doesn’t know what can be done now. She brought photos to show Council of the area affected.

**AMBER DEITZ –
STORM DAMAGE**

Mayor Kluck asked if this problem was brought to the City’s attention in the past. Mrs. Hoovler replied no. Councilman Gustafson asked what the policy is for this type of problem. Mrs. Hoovler said that she didn’t believe there is one. She will send Public Works to look at the situation.

Mrs. Deitz was unsure as to how to handle a situation such as this; hence, she came to Council. Mayor Kluck said that a phone call to the City is all that is needed. The proper department would be dispatched to assess the situation.

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

Mayor Kluck indicated that the City will look at the area and try to come up with a solution.

CITY COUNCIL REPORTS/COMMENTS

**CITY COUNCIL
REPORTS/COMMENTS**

Mayor Kluck indicated that First Fridays will begin this Friday and there will be music and activities.

FIRST FRIDAYS

Mayor Kluck reminded all to clean up after their pets when taking them for walks. He would like to see a piece in the newspaper regarding this. There is also a leash law in place in the City. It would be nice for people to be mindful of both.

PET REMINDERS

Councilman Gustafson addressed the blight issue again. He has received twenty-five emails containing suggestions and offering assistance with the City's blighted properties. A "list of tools" which may be helpful in the future is being developed. None of the emails were negative. They were constructive in nature. Several people offered to help. There is no immediate solution. He found a program which is being utilized in Ohio, called mow to own. The premise is for a property owner adjacent to a vacant property to take care of the vacant property for one year and then receive title to it. It might clean things up somewhat. No City finances would be involved. The City currently owns twenty-nine vacant lots. He knows that there are 250 vacant, non-taxpaying lots in the City. It is unknown if the lots are being maintained. Public Works cannot take care of all of them.

BLIGHT ISSUE

Councilman Craig thanked the ORA for "saving" the newspaper. It is now in an electronic fashion. They recently had an open house to assist people in signing up for the digital edition. Roughly 4,000 people signed up.

**THANKS TO ORA FOR
NEWSPAPER RESCUE**

EXECUTIVE SESSION

EXECUTIVE SESSION

An Executive Session was called at 5:18 p.m. to discuss litigation strategy and possible settlement in connection with threatened civil litigation of a storm water management issue on Seneca Street. No action will be taken.

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026**

ADJOURNMENT

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 5:22 p.m. was made by Councilman Gustafson, seconded by Councilman Walentosky. Motion approved.

PERSONS IN ATTENDANCE

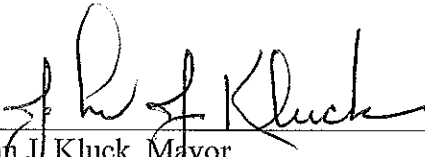
Robert Varsek, Staff
Michelle Hoovler, Staff
Terri Felmlee, Staff
Kelly Ryen, Staff
Yvonne Greene, Staff
Chris Gorman, Staff
Jason Herman, Staff
Jeff Wenner, Staff
Cory Ruditis, Staff
Tim Alex, Staff
Morena Bricca, Junior Council
Allyson Vanderhoff
Amanda Shaffer
Jody Podrat
Lucas McFetridge
Ken Kane
Nate Neely
Rafi Perez
Klee Galligan
Stevette Rosen
Isaiah Jordan
Libbie McFall
Kaleb Lewis
Amber Deitz

MINUTES
COUNCIL MEETING
4:30 PM

CITY OF OIL CITY
COUNCIL CHAMBERS
APRIL 27, 2026

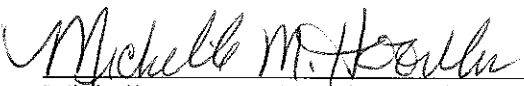
APPROVED BY COUNCIL THIS

11th DAY OF May, 2026



John J. Kluck, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of April 27, 2026.



Michelle M. Hoovler, City Clerk