

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
SEPTEMBER 14, 2026**

Meeting called to order with the Pledge of Allegiance by Mr. Kluck at 4:30 p.m.

CALL TO ORDER

Members Present: Mayor Kluck, Councilman Walentosky, Councilman Craig, Councilman Gustafson, Councilwoman Wisniewski.

ROLL CALL

Members Absent: None.

Recording Secretary: Jena Knight

*****Mr. Varsek announced that, on Monday, August 31, 2026, between the hours of 4:30 p.m. and 6:01 p.m., an Executive Session was held to discuss potential litigation involving a stormwater management issue and a personnel matter. No action was taken.*****

AUGUST 31, 2026
EXECUTIVE SESSION
UPDATE

APPROVAL OF MINUTES

A motion to Approve the Minutes of the Regular Meeting held August 24, 2026 was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

APPROVAL OF
MINUTES – REGULAR
MEETING – AUGUST
24, 2026

REVISION OF AGENDA

There were three additions/revisions to the agenda. The first was a Communique from Rafi & Klee Regarding Mural Relocation, the next was Resolution #2026-12 Approving and Authorizing Execution of an Agreement with Bison Construction and the third was Removal of LERTA Request from the Agenda.

REVISION OF AGENDA

APPROVAL OF
ADDITIONS/REVISIONS
TO AGENDA

A motion to Approve the Addition/Revisions to the Agenda was made by Councilwoman Wisniewski, seconded by Councilman Walentosky and was approved.

The first item was a Communique from Rafi & Klee Regarding a Relocation of the Mural Monoliths. Rafi Perez was present and asked Council of their thoughts related to location(s) for the murals. He said that the mural monoliths are still in Towne Square. Mayor Kluck commented that they look nice where they are. Mr. Perez

COMMUNIQUE FROM
RAFI & KLEE –
RELOCATION OF
MURAL MONOLITHS

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said that he would like to keep them there until a decision has been made. Mayor Kluck and Council believe that they look fine just where they are for the timebeing. Mayor Kluck said that he has heard comments from people who hope that they will remain there.

Mr. Perez said that if this initiative continues, each year there will be more murals to display in the City. Councilman Gustafson asked if they were intended to be placed along the bike trails. The answer was yes. He can think of several locations to place them.

Mr. Perez said that he is looking for approval by Council as to where the murals will be. They will be moved whenever a decision has been made. Mayor Kluck asked Mr. Perez where he would like to see them placed. The answer was wherever Council decides.

Councilman Gustafson said that he would like to have some input from the Public Works Director. Councilman Gustafson would like to see one of them placed near the railroad bridge on North Seneca Street. That area is a prominent part of the bike trail. He would also like to see one near the Justus Park bike trail. Councilman Walentosky said the White Bridge is where he would like to see one. It is at the McClintock trail area. He feels that this is a "forgotten" part of town.

Mayor Kluck said that Council will talk about this and decide on location(s) for the murals. He thinks they look great where they currently stand.

The next item was Resolution #2026-12 – Approving and Authorizing the Execution of an Agreement Between Owner and Contractor for Construction Contract 2026-W-01 with Bison Construction, Inc. for the Installation of Water Mains, Water Service Lines, Sidewalks, Concrete Curbing, Paving and Related Work; and Authorizing the Execution of the Same on Behalf of the City.

Mrs. Hoovler informed Council that this contract was approved at the last City Council meeting. This resolution allows for the execution of the agreement in conjunction with the project.

**RESOLUTION #2026-12-
APPROVING AND
AUTHORIZING THE
EXECUTION OF AN
AGREEMENT
BETWEEN OWNER
AND CONTRACTOR
FOR CONSTRUCTION
CONTRACT 2026-W-01
WITH BISON
CONSTRUCTION, INC.
FOR THE
INSTALLATION OF
WATER MAINS,**

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A motion to Approve Resolution #2026-12 – Approving and Authorizing the Execution of an Agreement Between Owner and Contractor for Construction Contract 2026-W-01 with Bison Construction, Inc. for the Installation of Water Mains, Water Service Lines, Sidewalks, Concrete Curbing, Paving and Related Work; and Authorizing the Execution of the Same on Behalf of the City was made by Councilwoman Wisniewski, seconded by Councilman Craig and was approved.

**WATER SERVICE
LINES, SIDEWALKS,
CONCRETE CURBING,
PAVING AND RELATED
WORK AND
AUTHORIZING THE
EXECUTION OF THE
SAME ON BEHALF OF
THE CITY**

The next item was Removal of the LERTA Application from the current agenda.

**REMOVAL OF AGENDA
ITEM – LERTA
APPLICATION**

A motion to Approve the Removal of a LERTA Application from the Current Agenda was made by Councilman Gustafson, seconded by Councilwoman Wisniewski and was approved.

WRITTEN COMMUNICATIONS

A Letter was Received from the Oil City Area School District Requesting Permission to Use Justus Park on October 1, 2026 from 12:00 p.m. until 3:00 p.m. for an Outdoor Music Program. They would need electric hook-up in the bandshell. Council is fine with this request. Mayor Kluck commented that he thinks it's nice to see them using City facilities for this type of thing.

**WRITTEN
COMMUNICATIONS
LETTER FROM OIL
CITY AREA SCHOOL
DISTRICT – USE OF
JUSTUS PARK FOR
OUTDOOR MUSIC
PROGRAM**

A motion to Approve the Request of the Oil City Area School District to Use Justus Park for an Outdoor Music Program on October 1, 2026 from 12:00 p.m. until 3:00 p.m. was made by Councilman Gustafson, seconded by Councilman Walentosky and was approved.

The next item was a Letter from the Oil City Softball Association Requesting Use of the Hasson Ball Fields for the Upcoming Fall Coed League. They would like to use the facilities from September 22, 2026 through October 31, 2026. The games will be played Tuesdays and Thursdays, with the specific game nights and times determined by the total number of participating teams. The Association will coordinate league operations, scheduling, field preparation and cleanup. They will make sure that the facility is treated responsibly and left in good condition following each night of play.

**LETTER FROM OIL
CITY SOFTBALL
ASSOCIATION – USE
OF HASSON BALL
FIELDS FOR FALL
COED LEAGUE**

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Mayor Kluck commented that the Association is always good about working with the City. They keep things maintained.

A motion to Approve the Request of the Oil City Softball Association for Use of the Hasson Ball Fields for the Fall Coed League from September 22, 2026 through October 31, 2026 was made by Councilwoman Wisniewski, seconded by Councilman Walentosky and was approved.

The next item was a Letter from Oil City Night Market Requesting Use of Lindon Alley for Events on October 3, 2026 from 10:00 a.m. until 10:00 p.m. and October 24, 2026 from 3:00 p.m. until 10:00 p.m. Mayor Kluck said that all of the events which have taken place this year have been great. Mrs. Hoovler said that the Night Market which will take place on September 17 will be the last for the season.

**LETTER FROM OIL
CITY NIGHT MARKET –
USE OF LINDON ALLEY
FOR EVENTS**

Mayor Kluck stated that the Night Market folks do all of the set up and tear down. They are very well organized.

A motion to Approve the Request of Oil City Night Market for Use of Lindon Alley on October 3, 2026 from 10:00 a.m. until 10:00 p.m. and October 24, 2026 from 3:00 p.m. until 10:00 p.m. for Events was made by Councilman Craig, seconded by Councilman Walentosky and was approved.

MANAGER’S REPORT

MANAGER’S REPORT

Mrs. Hoovler informed Council that the livestreaming of the Council meetings will start in October. The equipment is on order. Installation will probably occur in late September.

**LIVESTREAMING
UPDATE**

There was a recent meeting with The EADS Group related to the PennVest application. There is a deadline of October 28, 2026 for the submission of the application. The deadline will be met for the City with the current “round” of funding.

**THE EADS GROUP –
PENNVEST
APPLICATION**

Regarding the phone system update, on this date, there was a meeting/demonstration of a phone system with a local vendor. Another vendor will host a meeting for a system

**CITY-WIDE PHONE
SYSTEM UPDATE**

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on September 16. Hopefully, a decision can be made related to a new phone provider by week's end. Verizon has given an October deadline for ending phone service to the City.

There is a lot of new technology with the vendor which provided the demonstration on this date. Someone likened it to going from a horse and buggy to space age technology. It will be internet-based.

Mrs. Hoovler will be attending a meeting regarding the City's health insurance renewal on September 15. She is anticipating significant increases in the health, dental and vision insurances.

She said that a structure at 8 Clearfield Street was demolished. It was in extremely poor condition. It was filled in by the Water Department as the waterline was being replaced in that area. That has reduced the cost of hauling the fill away. The waterline project should be finished next month. Paving will take place after the line is done.

An update was given regarding the paving project. Paving has been "paused" until October. The paving company had another job which had to be completed.

She then thanked all for their support and cooperation over the last year since her appointment as manager.

CURRENT BUSINESS

The first item was a Memorandum from Chief Ruditis Regarding the Probationary Period of Keith Hefferman. Chief Ruditis informed Council that Mr. Hefferman has completed his probationary period and he has done a good job. He is an asset to the Department. In the next month or so, two more officers will complete their probationary period as well.

Chief Ruditis went on to say that he has two applicants who will graduate from the academy in December. There will be a full complement of officers at that time. Mayor Kluck thanked Chief Ruditis for his efforts and said that he is doing a great job.

HEALTH INSURANCE
FOR 2027

8 CLEARFIELD STREET
DEMOLITION

PAVING UPDATE

CURRENT BUSINESS

PATROLMAN KEITH
HEFFERMAN
PROBATIONARY
PERIOD COMPLETION

POLICE APPLICATIONS

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The next item was the Three-Year Community Development Plan. Kelly Ryen spoke to Council and referred them to the plan which was provided to them. She said that this is a requirement every year with the submission of the CDBG application. It is necessary to comment on four areas of the City, income, housing, public community facilities and improvements and economic development. They are required to provide a three-year plan and a short-term one-year plan. They have to work within the plans. She then asked for Council's approval.

**THREE-YEAR
COMMUNITY
DEVELOPMENT PLAN**

A motion to Approve the Community Development Three-Year Plan was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

**FISCAL,
CONTRACTUAL AND
BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval.

VOUCHERS

General Fund	\$ 476,808.54
Water and Sewer	278,918.68
Investment Account	20,000.00
Capital Reserve	17,547.85
Liquid Fuels Tax Fund	33,819.12
Arts Council	8,259.58
Payroll Account	985.95
Industrial Park	27,081.72

A motion to Approve the Vouchers was made by Councilman Gustafson, seconded by Councilwoman Wisniewski and was approved.

The next item was the June 2026 Financial Reports.

**JUNE 2026 FINANCIAL
REPORTS**

A motion to Approve the June 2026 Financial Reports was made by Councilman Gustafson, seconded by Councilwoman Wisniewski and was approved.

The next item was the July 2026 Financial Reports.

**JULY 2026 FINANCIAL
REPORTS**

A motion to Approve the July 2026 Financial Reports was made by Councilman Craig, seconded by Councilwoman

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Wisniewski and was approved.

RESOLUTIONS & ORDINANCES

RESOLUTIONS &
ORDINANCES

INFORMATIONAL

INFORMATIONAL

PUBLIC COMMENTS

PUBLIC COMMENTS

“Eddie” was present and spoke about his concerns regarding City-owned vehicles being parked in the 15 minute spaces, “in the grass,” across the street, in no-parking zones. He doesn’t like to see the City vehicles parked in those areas. He thinks the employees should park in the municipal lots. He has observed the fire trucks blocking the fire hydrants.

PARKING CONCERNS

Mayor Kluck asked which spaces he was speaking of. “Eddie” said that the space in front of the old train station is where the fire trucks park.

“Eddie” was informed that this will be looked into.

“Eddie” then commented on the Police video which is on Facebook.

CITY COUNCIL REPORTS/COMMENTS

CITY COUNCIL
REPORTS/COMMENTS
THANKS FOR ARMA
FEST AND RELATED
EVENTS ASSISTANCE

Mayor Kluck thanked all for their efforts during ARMA Fest. All went well. There were a lot of participants.

Councilman Walentosky thanked Chief Ruditis for the half-marathon kick-off. He then thanked Chief Alex, Chris Gorman and the Public Works staff. Everyone was out early getting things set up. The poker run went smoothly. There were 59 participants. The half-marathon went fairly well. There were a couple of glitches. Things will be worked on for next year’s event. There will be some changes for 2027. He again thanked all for their assistance.

Councilman Gustafson indicated the kids from Pathways volunteered and did a great job. Mayor Kluck thanked the kids and everyone who helped. He said that the Pathways

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kids worked all weekend. They worked all of the events by setting up, tearing down and did fetching for people. Councilwoman Wisniewski said everyone did a great job.

Councilwoman Wisniewski thanked “Eddie” for bringing concerns to City Council. She would like to hear more from citizens.

EXECUTIVE SESSION

EXECUTIVE SESSION

An Executive Session was called at 4:56 p.m. to discuss a Personnel Matter and Potential Litigation. No action was taken.

ADJOURNMENT

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 6:13 p.m. was made by Councilman Gustafson, seconded by Councilman Walentosky. Motion approved.

PERSONS IN ATTENDANCE

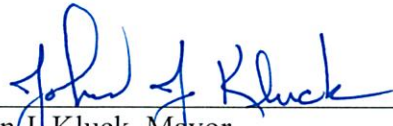
Robert Varsek, Staff
Michelle Hoovler, Staff
Kelly Ryen, Staff
Jason Herman, Staff
Chris Gorman, Staff
Cory Ruditis, Staff
Tim Alex, Staff
Yvonne Greene, Staff
Morena Bricca, Jr. Council
Deb Delia
“Eddie”
Rick French
Klee Galligan
Rafi Perez

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APPROVED BY COUNCIL THIS

28th DAY OF September, 2026



John J. Kluck, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of September 14, 2026.



Michelle M. Hoovler, City Clerk