

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
SEPTEMBER 28, 2026**

Meeting called to order with the Pledge of Allegiance by Mr. Kluck at 4:30 p.m.

CALL TO ORDER

Members Present: Mayor Kluck, Councilman Walentosky, Councilman Craig, Councilman Gustafson, Councilwoman Wisniewski.

ROLL CALL

Members Absent: None.

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

APPROVAL OF
MINUTES – REGULAR
MEETING –
SEPTEMBER 14, 2026

A motion to Approve the Minutes of the Public Hearing held September 14, 2026 was made by Councilwoman Wisniewski, seconded by Councilman Craig and was approved.

A motion to Approve the Minutes of the Regular Meeting held September 14, 2026 was made by Councilwoman Wisniewski, seconded by Councilman Craig and was approved.

REVISION OF AGENDA

REVISION OF AGENDA

There were three additions/revisions to the agenda. The first was a Service Proposal from Full Service Network, the next was a Presentation by Oil City Rotary Regarding a Downtown Sound System and the last was a Letter from Webco Industries Requesting Permission for a Street Closure for a Webco Family Fun Night.

APPROVAL OF
ADDITIONS/REVISIONS
TO AGENDA

A motion to Approve the Addition/Revisions to the Agenda was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

PHONE SYSTEM
CHANGE – FULL
SERVICE NETWORK

Mrs. Hoovler reminded Council that a new phone system will be in order very soon. Verizon is ceasing service to the City. She received proposals from a couple of phone service providers. Two providers set up presentations for the City staff to participate in. After review of both presentations, it was decided that the City will utilize Full Service Network for its phone service. Full Service owns their system. There is no third party involved. Their set-up

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fee is smaller than the other company which presented. It was believed that either company would provide good service to the City. However, it appeared that Full Service Network will be the better of the two. Full Service is on the "cutting edge."

Both companies offered a five-year contract. Full Service offers ninety-days to opt out if the City does not desire to retain their phone services.

The service is internet based. There was some concern related to Police dispatch and EMS. There are contingencies in case of an internet failure in the Police Department for dispatch. They will also provide voice recording for dispatch. There will be more features to the phone system. Employees can also choose to place an app on their cell phones so that work calls can be answered remotely.

Councilman Gustafson commented about the monthly charges associated with the contract. Mrs. Hoovler stated that the total charge in the contract is approximately what the City currently pays to Verizon.

A motion to Approve the Agreement with Full Service Network for Telephone Service was made by Councilman Gustafson, seconded by Councilwoman Wisniewski and was approved..

The next item was a Presentation by the Oil City Rotary Related to a Downtown Sound System. Beth Harman and David Wagner of the Rotary Club were present to speak to Council. Mrs. Harman stated that she had addressed Council previously regarding the same project. They proposed a sound system in Towne Square, which could be expanded across the river. As the project would grow, it would be a good possibility that it could happen.

**OIL CITY ROTARY
CLUB PRESENTATION
– DOWNTOWN SOUND
SYSTEM**

She then said that it could expand events in Towne Square. They would also like to propose, as the sound system progresses, to have soft music played throughout the day. It may encourage walking in town and events in the City. Both the Chamber and Main Street have expressed their interest in how the system could be used. The Rotary Club would take care of the monthly fee. It could be a Pandora-type arrangement. The times of play could be adjusted.

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The Rotary Club would also incur the cost of any changes to the system.

They have funding to assist with the program. The fund provides for community-service based projects.

David Wagner of the Rotary Club said that this came about because Mrs. Harman had traveled to a town which had the music playing in the downtown area. He also was in a town which did the same thing. The music added a lot to the community. He said that Clarion has a similar, but smaller system. It is only utilized during the Christmas season. He envisions the music to be played in Oil City all-year round. Calming music would be played. There would not be any heavy metal or similar music. He said that they are very cognizant of what is and isn't to be played.

Mr. Wagner said that every year the Rotary Club tries to make the City a better place. They feel that this is one thing that they have access to and can make happen. They get matching funds from the local district. The monies for the project would come from the local district and Bridge Builders. He said that all is in order and the City's "blessing" is required to move forward.

Mrs. Harman said that she and her husband had visited Chagrin Falls, Ohio, where they have the music throughout the downtown area. She said that it is a very pleasant "feel." They have speakers in the flower beds. She feels that this would be something to encourage people to come to the downtown area to take advantage of the restaurants, etc. She said it may be good to work with the YMCA to get groups to walk in the area. Bike rentals might be another option. She then said that Main Street could use it for their events in the Towne Square. She believes that bands would bring in their own systems. It could be used for announcements and during the tree lighting ceremony, etc.

Mr. Wagner said that they struggle each year to find a quality sound system for events in the square.

Councilman Gustafson asked where they would house the equipment. Mrs. Harman said that the equipment is a laptop. Isaiah Dunham of Red Horizon Technologies was

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present and said that the equipment would be separated into two systems. The original plan and original draft was to house it in the cabinet in Towne Square. A laptop or Bluetooth player would be used. That is where the controls would be. The equipment for the downtown area would be stored in a building somewhere in the area. Wireless speakers would be used. Towne Square would be hardwired.

Councilman Gustafson said that he recalled this item being discussed a couple of years ago. Mayor Kluck recalled it being approved then. Mrs. Harman said they were given the green light to look further into it. Councilman Craig said that he is fine with it and bringing more people to the downtown area.

Councilwoman Wisniewski said that she thinks it is good to have music for special events; however, she is not a supporter of it being played constantly. She said that not everyone is looking to have music played when they just want to have some calm time to listen to the creek or river. Some people have issues with noise and stimulation and could get aggravated. She thinks the music would be fine for tree lighting and other special events. She is not in favor of constant music. She has had some community outreach about this idea and there have been some comments about constant music. Many people don't think it is a good idea.

Councilwoman Wisniewski then wanted to verify that the system would be taken care of by the Rotary and not the City. She was assured that is how it will work. She was concerned that there would be more work for the Public Works Department. She doesn't want to see more work given to them. The department is already stretched thin. Mayor Kluck said that he wants to make sure that Public Works is involved so that guidelines for installation of electrical items are followed.

Mr. Dunham stated that, during installation, Public Works will be involved to an extent. They will be utilized for information and not for work.

Councilman Gustafson asked if there will be wired speakers in Towne Square. Mr. Dunham said that they will bury the cables for the speakers. Mr. Wagner stated that no one will

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ever know that there were speakers buried underground. The sod will be placed properly over the area. Councilman Gustafson commented that there had been some discussion about getting speakers onto Seneca Street in the past. Now it appears that there is a plan to have the wireless speakers. Mr. Wagner said that, with waiting two years, there have been advancements in technology to bring the project to fruition.

A motion to Approve the Request for the Oil City Rotary Sound System Project was made by Councilman Gustafson, seconded by Councilman Craig and was approved. Councilwoman Wisniewski commented that she is fine with this, but does not want to hear it playing constantly.

The next item was a Letter from Webco Requesting the Closure of Seneca Street Between Clifford Street and Center Street for the Webco Family Fun Night on October 26, 2026. Matthew Craig spoke about this event. He said that this will be a community-focused evening for Webco employees, their families and residents of the City. There will be many activities, including displays of fire trucks and emergency vehicles, as well as a meet and greet with Indy Car driver Santino Ferrucci. Webco will coordinate with the Police, Fire and City officials to make sure all is safe during the course of the event. They will incorporate Fire Prevention Month into the activities.

**LETTER FROM WEBCO
– CLOSURE OF SENECA
STREET FOR WEBCO
FAMILY FUN NIGHT**

Mayor Kluck said that this has been a nice evening in the past. There are many activities and events which have been going on in the City recently. They have all been successful.

A motion to Approve the Request of Webco for Closure of Seneca Street Between Clifford and Center Streets for the Webco Family Fun Night on October 26, 2026 from 4:00 p.m. until 8:00 p.m. was made by Councilwoman Wisniewski, seconded by Councilman Gustafson and was approved. Councilman Craig abstained from the vote.

WRITTEN COMMUNICATIONS

A Letter was Received from the Oil City Area School District Requesting Permission to Close the Central Avenue Plaza on May 14, 2027 from 4:00 p.m. until 11:00 p.m. in conjunction with the Annual High School Prom. The 2027

**WRITTEN
COMMUNICATIONS
LETTER FROM OIL
CITY AREA SCHOOL
DISTRICT –
PERMISSION TO CLOSE**

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Prom will be held at the Library. Mayor Kluck commented that he spoke with Meghan Fulmer of the High School and he thinks this is a great idea. It's great that the Prom will be moved back into the City. It's very easy to close off the Plaza.

CENTRAL AVENUE
PLAZA FOR 2027 PROM

A motion to Approve the Closure of the Central Avenue Plaza on May 14, 2027 from 4:00 p.m. until 11:00 p.m. for the 2027 Prom was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

MANAGER'S REPORT

MANAGER'S REPORT

Mrs. Hoovler informed Council that the City is continuing to work with The EADS Group regarding the PennVest application. The deadline of October 28, 2026 will be met for submission. Letters of support from local politicians will be coming.

UPDATE – PENNVEST
APPLICATION UPDATE

She then went on to say that the final section of water line has been placed on Clearfield Street. Thanks to the Water Department for all of their work with this project. This finishes all of the water projects for the year 2026.

Paving will recommence the week of October 12.

PAVING UPDATE

She gave an update on grant applications. The City applied for the Venango County Impact Funds Grant through Bridge Builders. This is to get new fencing for the pickleball courts at the Hasson Complex. This would enable the project to be completed without utilizing City funds. The next grant applied for, in conjunction with Cornplanter Township, and awarded, was a Municipal Assistance Grant. This will allow the Planning Commission to update the Comprehensive Plan with Cornplanter Township. This will occur in 2027.

UPDATE – GRANT
APPLICATIONS

Mrs. Hoovler recently attended a meeting to obtain the City's 2027 health, dental and vision insurance rates. She was surprised to learn that the City's health insurance would have a slight drop in monthly premiums. However, the dental and vision insurances will increase slightly. All in all, things will look good for 2027 in this regard.

2027 HEALTH
INSURANCE UPDATE

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The department heads completed their 2027 budget sheets and turned them back in to Mrs. Hoovler. Budget meetings are scheduled for October 12 and November 2 immediately following the regular Council meetings.

2027 BUDGET UPDATE

She informed Council that she recently attended the ORA annual meeting. They are continuing to expand the campus. The City benefits through the ORA's new paramedic program. They are also offering additional medical classes. They also assisted with the take-over of The Derrick. They have many things planned for the year 2027. She thanked Councilman Craig for his service to the ORA board.

ORA ANNUAL
MEETING
INFORMATION

Councilman Gustafson then commented about the legal notice which he saw in a recent edition of the newspaper. It dealt with the lead and copper line replacement project. It indicated that there would be a period where the public could comment on the project. It would be a thirty-day period.

LEAD/COPPER LINE
LEGAL AD

CURRENT BUSINESS

CURRENT BUSINESS

The Community Development Activities Approval was on the agenda. Mrs. Ryen of Community Development was present to speak about this. She stated that there was a Public Hearing on September 14, 2026 regarding the activities for the CDBG application. There was a public comment period. No comments have been made. They are following the citizen participation plan where most people have asked for street reconstruction. She asked for Council's approval for the street reconstruction of Hiland Avenue from Central Avenue to Allegheny Avenue in the amount of \$146,578.00. She also asked for street reconstruction of East Third Street from Central Avenue to State Street in the amount of \$49,020.00. They would also like to do some spot blight demolition (residential and/or commercial). They are allowed up to 30% of the grant application. They have agreed to \$83,000.00 which is 27.1%. Administration would be in the amount of \$28,058.00. This would be a total of \$306,656.00.

COMMUNITY
DEVELOPMENT
ACTIVITIES APPROVAL

Everything is the same as was presented at the September 14 Public Hearing.

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A motion to Approve the Community Development Activities for the 2027 CDBG Application was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval.

General Fund	\$ 308,141.89
Water and Sewer	171,818.91
Liquid Fuels Tax Fund	8,342.62
Arts Council	903.32
Payroll Account	922.95
Industrial Park	188.52

A motion to Approve the Vouchers was made by Councilwoman Wisniewski, seconded by Councilman Gustafson and was approved.

RESOLUTIONS & ORDINANCES

Resolution #2026-13 – Allocating the 2027 General Municipal Pension System Aid to the City Pension Plans. It was noted that this is an annual housekeeping item. This is for 2027 and must be calculated at this time of the year to ensure that the money is a part of next year's budget. The Commonwealth funds for 2026 have been recently received. There are thirty days in which to make the distribution of the funds to the plans.

A motion to Approve Resolution #2026-13 – Allocating the 2027 General Municipal Pension System Aid to the City Pension Plans was made by Councilman Craig, seconded by Councilwoman Wisniewski and was approved.

Resolution #2026-14 – Authorizing the Submission of an Application to the Pennsylvania Department of Community and Economic Development for Funding Through the Community Development Block Grant Program (CDBG), as Authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and Further Certifying Compliance with the Requirements

**FISCAL,
CONTRACTUAL AND
BUDGETARY
TRANSFERS**

VOUCHERS

**RESOLUTIONS &
ORDINANCES
RESOLUTION #2026-13
– ALLOCATING THE
2027 GENERAL
MUNICIPAL PENSION
SYSTEM AID TO THE
CITY PENSION PLANS**

**RESOLUTION #2026-14
– AUTHORIZING THE
SUBMISSION OF AN
APPLICATION TO THE
PENNSYLVANIA
DEPARTMENT OF
COMMUNITY AND**

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of said Program.

**ECONOMIC
DEVELOPMENT FOR
FUNDING THROUGH
THE CDBG PROGRAM**

A motion to Approve Resolution #2026-14 -- Authorizing the Submission of an Application to the Pennsylvania Department of Community and Economic Development for Funding through the Community Development Block Grant Program (CDBG), as Authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and Further Certifying Compliance with the Requirements of Said Program was made by Councilman Gustafson, seconded by Councilwoman Wisniewski and was approved.

Resolution #2026-15 – Ratifying, Confirming and Approving the Sale of Six (6) Parcels of City-Owned Real Property Situate on Union Street in the Third Ward of the City of Oil City to Marcia C. Beebe for the Sum of Six Hundred and No/100 (\$600.00) Dollars, Authorizing and Directing the Execution, Acknowledgment and Delivery of a Corporate Deed Therefor and Authorizing All Acts Necessary to Complete the Conveyance.

**RESOLUTION #2026-15
– RATIFYING,
CONFIRMING &
APPROVING SALE OF 6
PARCELS OF CITY-
OWNED REAL ESTATE
ON UNION STREET TO
MARCIA BEEBE**

Mr. Varsek said that this transaction took place in August 2025 and was approved by Council. The resolution is to satisfy the legal, technical requirements. Mrs. Beebe paid for everything in total, to include closing costs.

A motion to Approve Resolution #2026-15 – Ratifying, Confirming and Approving the Sale of Six (6) Parcels of City-Owned Real Property Situate on Union Street in the Third Ward of the City of Oil City to Marcia C. Beebe for the Sum of Six Hundred and No/100 (\$600.00) Dollars, Authorizing and Directing the Execution, Acknowledgment and Delivery of a Corporate Deed Therefor and Authorizing All Acts Necessary to Complete the Conveyance was made by Councilman Craig, seconded by Councilman Gustafson and was approved.

Resolution #2026-16 – Declaring Certain City-Owned Real Estate to be Surplus and No Longer Needed for Public Use; Authorizing and Directing the Advertisement for Sealed Bids for the Sale of Said Real Estate Pursuant to 11 Pa.C.S. §12402.1; Approving the Form of Public Notice, Bid Package and Instructions to Bidders and Reserving the Right of Council to Reject Any and All Bids.

**RESOLUTION #2026-16
– DECLARING
CERTAIN CITY-OWNED
REAL ESTATE TO BE
SURPLUS AND NO
LONGER NEEDED FOR
PUBLIC USE;
AUTHORIZING &**

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Mrs. Hoovler commented that there are some people interested in purchasing these parcels. One of the parcels in the Industrial Park would require an easement for a waterline. The parcels in the Industrial Park are along the river.

A motion to Approve Resolution #2026-16 – Declaring Certain City-Owned Real Estate to be Surplus and No Longer Needed for Public Use, Authorizing and Directing the Advertisement for Sealed Bids for the Sale of Said Real Estate Pursuant to 11 Pa.C.S §12402.1; Approving the Form of Public Notice, Bid Package and Instructions to Bidders and Reserving the Right of Council to Reject Any and All Bids was made by Councilwoman Wisniewski, seconded by Councilman Craig and was approved.

INFORMATIONAL

PUBLIC COMMENTS

CITY COUNCIL REPORTS/COMMENTS

Councilwoman Wisniewski said that Mayor Kluck indicated prior to the meeting that he would need to leave early. She suggested that the Executive Session scheduled immediately following this meeting be changed. Councilman Walentosky is also out of town and participated in this meeting by phone.

Councilwoman Wisniewski made a motion to move the Executive Session to the October 12 Council meeting. It was seconded by Councilman Gustafson and was approved.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 5:09 p.m. was made by Councilman Gustafson, seconded by Councilman Walentosky. Motion approved.

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DIRECTING THE
ADVERTISEMENT FOR
SEALED BID,
APPROVING FORM OF
PUBLIC NOTICE, BID
PACKAGE AND
INSTRUCTIONS TO
BIDDERS AND
RESERVING THE
RIGHT OF COUNCIL TO
REJECT ANY AND ALL
BIDS

INFORMATIONAL

PUBLIC COMMENTS

**CITY COUNCIL
REPORTS/COMMENTS**

MOVE SCHEDULED
EXECUTIVE SESSION
TO OCTOBER 12, 2026
COUNCIL MEETING

EXECUTIVE SESSION

ADJOURNMENT

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PERSONS IN ATTENDANCE

Robert Varsek, Staff
Michelle Hoovler, Staff
Kelly Ryen, Staff
Jason Herman, Staff
Chris Gorman, Staff
Cory Ruditis, Staff
Terri Felmlee, Staff
Yvonne Greene, Staff
Deb Delia
Isaiah Dunham
Beth Harman
David Wagner
Amanda Shaffer
Brian Felmlee

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APPROVED BY COUNCIL THIS

12th DAY OF October, 2026



John J. Kluck, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of September 14, 2026.



Michelle M. Hoovler, City Clerk